



# EVENTS WITH WATABE SINGAPORE

**CHIJMES HALL**



CHIJMES HALL



CALDWELL HOUSE

BY WATABE WEDDING

"HERITAGE HALLS WHERE MEMORIES LAST"

## ABOUT US

Watabe Wedding Group's origins trace back to a kimono rental shop in 1953. Since then, it has evolved into a premier bridal company, offering diverse wedding services globally in locations such as Japan, Guam, Hawaii, Bali, Hong Kong, Taiwan, Europe, and Singapore. With over 24 chapels and 12 hotels worldwide, they've facilitated weddings for over 430,000 couples, averaging 30,000 couples annually. Established on January 5th, 2011, Watabe Singapore Pte Ltd operates as a subsidiary of Watabe Wedding Corporation, overseeing operations at Chijmes Hall and Alcove at Caldwell House. As the official venue operator Watabe Wedding Singapore provides comprehensive wedding planning services and corporate event planning ensuring a holistic Experience.





## CHIJMES HALL

CHIJMES Hall stands as the pinnacle of elegance, offering an unmatched setting for your Corporate Events. Built in 1901, this neo-gothic chapel from the 19th century holds the esteemed status of a National Monument in Singapore, thanks to its remarkable architecture. Inside, crystal chandeliers illuminate the lofty ceilings, and sunlight pours through 30,000 pieces of exquisite Belgian stained glass windows, creating an atmosphere of grandeur and sophistication. With 648 column capitals adding to its charm, this immaculate venue offers a distinctive space for all types of corporate setting.

# CHIJMES HALL

## PAST EVENTS



CHIJMES Hall has been a witness to numerous celebrations and events, ranging from birthday parties and corporate dinners to networking events, product launches, and even fashion shows, offering endless possibilities for your gatherings. With its exceptional lighting creating the perfect ambiance, allow us to ensure that your event is unforgettable.

# VISITOR INFORMATION

## LEGEND



### NEAREST MRT STATION

CITY HALL MRT NS25 EW13

Estimated Walk Time: 3 mins

BRAS BASAH MRT CC2

Estimated Walk Time: 4 mins

ESPLANADE MRT CC3

Estimated Walk Time: 4 mins



### BUSES

7, 14, 14A, 14E, 16, 36, 36A, 36B, 111, 128, 131, 162, 162M, 175



### VALET PARKING

6.00pm - 1.00am Daily

Valet Parking Charges Apply



### CARPARK CHARGES

May Subject To Changes

#### TIMINGS & DURATION

8.00 am - 5.59 pm

#### MONDAY TO FRIDAY

\$0.65 per 15 mins

#### SATURDAY / SUNDAY / PH

\$0.71 per 15 mins

#### TIMINGS & DURATION

6.00 pm - 10.59 pm

#### SUNDAY TO THURSDAY

\$0.71 per 15 mins

#### FRIDAY TO SATURDAY / PH / PH EVE

\$0.76 per 15 mins

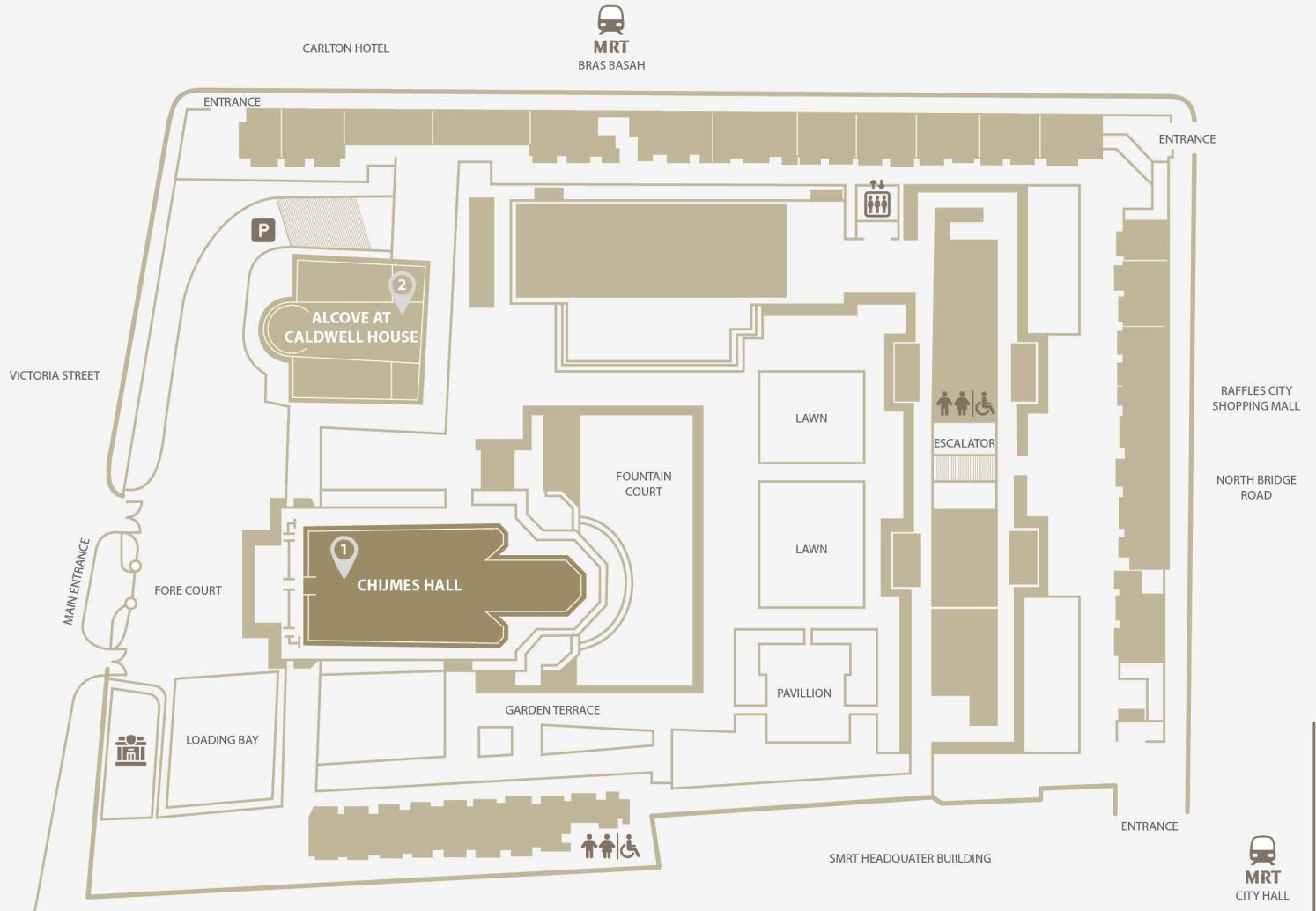
11.00 pm - 7.59 am

\$0.50 per 15 mins

\$0.55 per 15 mins

(Capped at \$6.00)

(Capped at \$6.60)



# HALL RENTAL | RATES

TIME SLOT	WEEKDAY (MONDAY - THURSDAY)	WEEKEND (FRIDAY & PUBLIC HOLIDAY)
9AM - 3PM	*For current Rental Rates, please enquire with us.*	
4PM - 11PM		
9AM - 11PM		
12AM - 7AM (MIDNIGHT SET UP)		

\*The above rates are subject to prevailing GST\*

- Saturday / Sunday rental rates are applicable upon request, minimum spending may apply.
- An extension of the venue will incur an additional fee, subject to prevailing GST.
- The booking time is to include all preparation, set up, tear down time, and tidy up time including those required by the various external suppliers.
- Above rates do not include any logistic setup and is solely for set-up rates rental only.
- Cancellation policy applies to hall rental rate indicated in the contract.
- Booking is based on first come first serve. Tentative booking will be held for one week upon request for contract. The management reserves the rights to release the space if no response is indicated after holding period.

# HALL CAPACITY

Round Table Seating (Including The Side Wings)	300 Persons
Cluster Round table Seating (Including The Side Wings)	290 Persons
Long Table Seating (Including The Side Wings)	256 Persons
Standing Cocktail	400 Persons
Theatre Seating (With Central Aisle)	308 Persons
Runway Setting	250 Persons

\*Important Note: The above capacity is subjected to change based on prevailing goverment regulations\*

# CHIJMES HALL

## HALL DIMENSION

### Main Projector & Screen:

Screen Size: 16ft x 9ft  
Resolution: 1920 x 1080

### Side LED Screens:

LED Wall: 3m x 3m  
LED Image: 3m+/- (L) x 1.6m +/- (W)  
LED Box-up: 307cm (L) x 60cm (W) x 52cm (H)  
Pixel Pitch ~ P3.9  
Resolution ~ 1080px

### Stage:

7m (L) x 4m (W) x 1.3m (H)  
Each Stage Panel: 1m x 1m

### Front Stage Stairs:

1.6m (L) x 0.9m (W) x 1.3m (H)

### Rear Stage Stairs:

0.9m (H) x 0.7m (W) - Middle Part  
0.6m (W) - Smallest Part

Floor Area Exclude Back Room: 5263sqft +/-

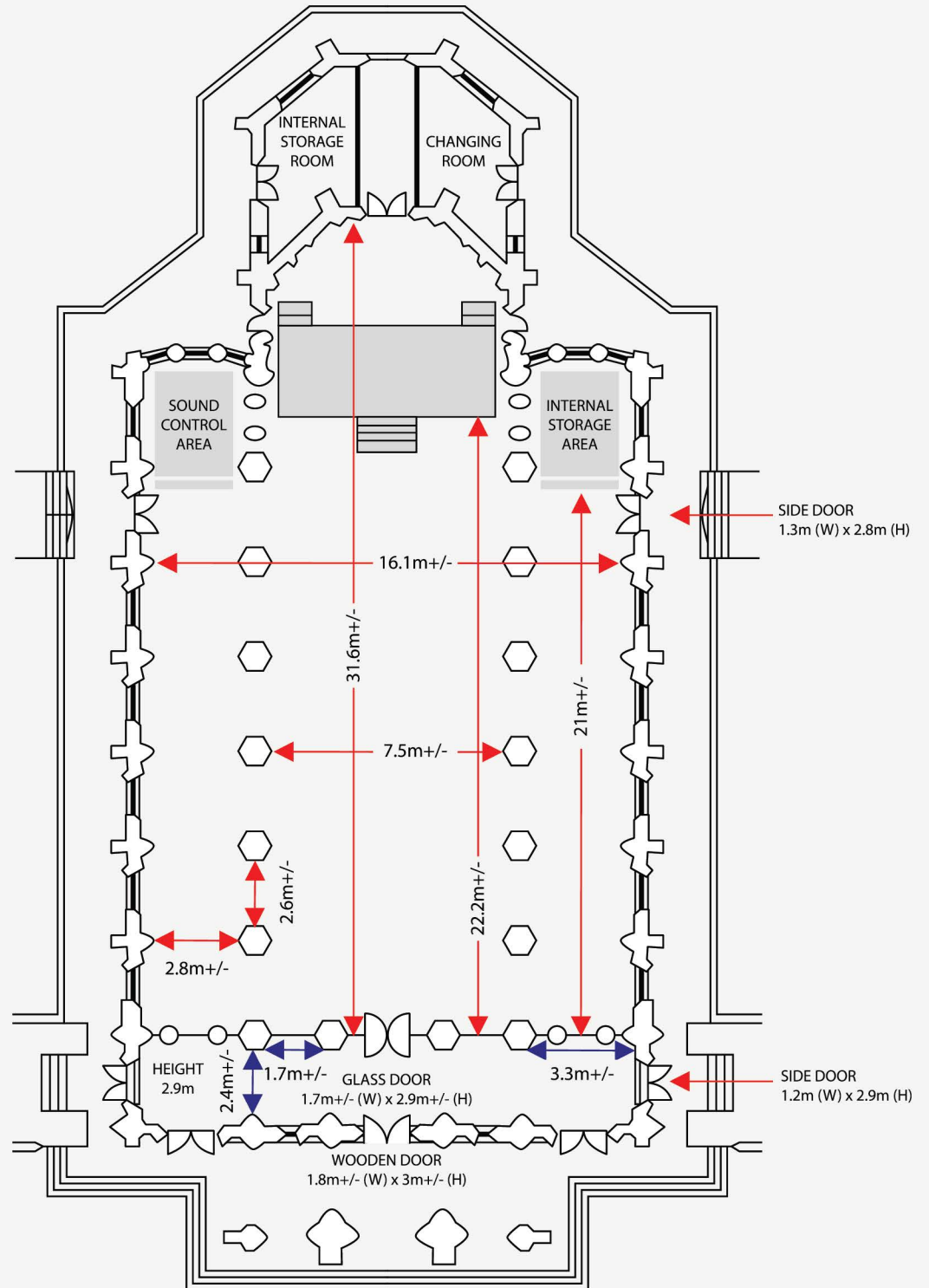
Floor Area Include Back Room: 6383sqft +/-

Highest Point of Dome: 13.51m +/- (Center)

Lowest Point of Done: 6m +/- (Sides)

Chandelier Bottom to Ground: 4.2m +/-

Pillar Crown to Ground: 3.5m +/-





## EXTERNAL CATERER

- Levy surcharge is applicable per person for external caterers.
- External caterer may rent CHIJMES kitchen (non-Halal kitchen) for food preparation with a chargeable fee per event of 8 hours (Mon-Thurs)  
\*additional kitchen usage beyond 11pm is chargeable at a fee - per hour.
- External caterer is required to reserve carpark lot(s) from CHIJMES carpark operator if they need to park their vehicle.
- Melamine and disposable cutlery, crockery, tableware, and glassware are not encouraged as part of the table setup.
- All hard liquors, wines and champagnes must be SEALED and DUTY PAID. The management reserves the rights not to serve duty free liquor. Any other beverages are not permitted to be brought into CHIJMES unless otherwise stated.
- For hygiene purposes, guests are not allowed to bring in any food from outside of the venue for any consumption during the function. Approval will be under the management discretion.
- We will not be responsible for any issues related to any unauthorized brought in food, take away/packed leftover food by our caterer or self-appointed caterer.

## EXTERNAL CONTRACTORS

- All external contractors will have to be adequately insured including third party risks and submit a detail equipment list (AV lighting, logistics, etc.) for management approval.
- Limited 13amp power sockets are available around the walls of CHIJMES Hall. Extension cables are not provided. For usage of 32amp power, a certified LEW engineer would be required and is chargeable.
- Prior to the event, a refundable security deposit in cash or by cheque must be provided to the management. This deposit will be returned following an inspection of the premises for damages and cleanliness post-event.
- In the event whereby the rectification cost is higher than the security deposit, the additional cost will be borne by the client.
- Kindly note that no showering of red rose petals, no popping of confetti, no helium balloons inside the hall, no drilling and no nailing are allowed in CHIJMES Hall.
- Strictly no loading & unloading between 12pm to 2pm and after 6pm.

## TYPE OF THEME OF EVENTS NATURE/PURPOSE

- Our venue requires the types of theme prior to the date confirmation of the event. It is an offence to organize, promote or host theme events that contravenes local law and religious issues. Examples are events related to gambling, unlawful solicitation, sale of contraband etc.
- Client will have to ensure that their vendors and guests are appropriately dressed and behave in an acceptable manner at all times in CHIJMES Hall. Guests who are inappropriately dressed i.e. informal religious costume or any form of nudity) will be requested to leave the premise immediately
- In the event of any lack of clarity on the legalities of the above, the event organizer owns the responsibility of seeking approval and official documentation must be submitted for management approval. Our venue reserves the right to refuse service to theme events for the aforesaid reasons and at any time.

## DEPOSIT PAYMENT

- To secure the booking of the hall, a non-refundable deposit is required, either equal to the Full Hall Rental or 50% of the total quotation, whichever amount is higher. Additionally, we need a copy of the company ROC/Biz File and personal identification of the organizer.
- If the required deposit or payment is not received by the date indicated, Watabe Singapore Pte Ltd reserves the rights to cancel the reservation without prior notice.
- Reinstatement of the reservation can only be made upon receipt of payment and subjected to availability of the hall space on the requested date.

## PAYMENT MODE (CASH/PAYNOW/REMITTANCE/CHEQUE)

PAYMENT MODE (CASH/ PAYNOW/ REMITTANCE/ CHEQUE)

PAYMENT: Watabe Singapore Pte Ltd

BANK NAME: DBS BANK

BANK A/C NO.: 033-902977-7

BRANCH CODE: 033

BANK SWIFT CODE: DBSSSGSG

BANK ADDRESS: 1 Raffles Link. B1-28/30 City Link Mall. Singapore 039393

UEN: 201100525Z

## BALANCE PAYMENT

- Balance payment can be made by Cash / Cheque / Remittance / PayNow / Online at least TWO weeks prior to event date
- For additional payment on the event day itself. Only cash / credit card payment will be permitted

## CONNECT WITH US

WATABE SINGAPORE PTE LTD

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\*By appointment only\*

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Website: [www.watabe-wedding.com.sg](http://www.watabe-wedding.com.sg)

Instagram: [@watabeweddingsg](#) | [@chijmes\\_hall](#) | [@alcove\\_caldwell](#)